

14.05.24

Councillors:- Mr L Gibbons (Chair), Mr J Hutchinson (Vice), Mr L Platts, Mr R Harper, Mr A Thompson & Ms S Hall

Dear Sir/Madam

I am to inform you that the Annual Parish meeting of the Council is to be held in the Village Hall on Thursday 23rd May 2023 commencing at 7:30pm when the following agenda is to be considered.

You are hereby summoned to attend.

Yours faithfully

Ms K Amies.
Parish Clerk

Members of the public are welcome to attend as observers. An opportunity to address the Council in support of written questions will be permitted prior to the meeting.

A G E N D A
Annual Parish Meeting

- Item 1 **Apologies for absence**
- Item 2 **Declarations of Pecuniary/Non-Pecuniary Interests – Broomfleet Parish Council’s Code of Conduct (as per the Localism Act 2011)**
Members are invited to make any Declarations of Interest in respect of any items on the Agenda stating whether the interest is Declarations of Disclosable Pecuniary Interests, Personal or Personal and Prejudicial Interests. **To receive notification** from the clerk of any dispensations with regard to items on the agenda.
- Item 3 **Minutes**
To check and refresh, on the minutes of the meeting held 16th May 2023.
- Item 4 **Nominations for the position of Chair and Vice Chair**
To discuss and decide which Councillor’s will be Chair and Vice Chair
- Item 5 **Acceptance of Office.**
To complete forms to send to ERYC.
- Item 6 **Register of Interest**
To complete forms to send to ERYC
- Item 7 **Presentation of Annual Accounts 2023/2024**
Annual Governance statement, review effectiveness of internal control and prepare annual governance statement
A1) Consider any findings by the members as a whole.

A2) Approve annual governance statement by resolution

Annual Accounting statement

B1) Consider the accounting statement as a whole.

B2) Approve the accounting statement by resolution

B3) Sign and date the accounting statement once approved.

Total Income Community Account	£11809.70
<u>Total Income Business Money Account</u>	<u>£ 980.71</u>
<u>Total Expenditure</u>	<u>£ 5498.48</u>
Opening Balance for 2023-2024	£ 6311.22

Item 8 **Any Other Business**

Item 9 **Close of Annual Meeting**