

BROOMFLEET PARISH COUNCIL

Minutes of Meeting held on 16th May 2018 in the Village Hall, Broomfleet at 7.30 p.m.

Present: Messrs. J.L. Gibbons (Chair), R. Harper, L. Platts, J Hutchinson, G. Copley.
Mesdames. S. Hall, D. Platts (Clerk).

ANNUAL PARISH MEETING

Time allowed for Members of the Public to ask questions or make statements to the Parish Council on any matter(s) they may have a concern or interest in. There were no matters to discuss. The meeting then continued with the Parish Council meeting.

1. Apologies: None.

2. Declaration of Pecuniary/Non-Pecuniary Interests:

The Members as Trustees of the Children's Playground and Playing Field/Recreation Ground declared a representative non-pecuniary interest only in this matter. There were no other interests to be declared.

3. Minutes:

The minutes of the meeting held on 17th May 2018 have been circulated so all could refresh, the minutes were approved and signed June meeting 2018.

4. Nominations for the position of Chair and Vice Chair:

Mr. J Gibbons stepped down as Chair and Mrs. N Shipley is no longer a Councillor (Vice Chair). For the position of Chair Mr. L Platts nominated Mr. J Gibbons this was seconded by Miss S Hall, with all in agreement. For the position of Vice Chair Mr. J Hutchinson was proposed by Mr. L Gibbons seconded by Mr L. Platts, with all in agreement.

The members agreed that these nominations should stand for the future Parish Council meetings.

5. Councilor vacancy co-option

Clerk advised that no one has applied yet, and suggest we take the closing date off and leave open and advertised for another two months, all agreed. Clerk to print new posters.

6. Declaration of Acceptance of office of councillor.

Forms were completed and signed ready to be sent to the ERYC by the Clerk.

7. Register of Interest

Forms were completed and checked ready to be sent to ERYC by the Clerk.

8. Presentation of Annual Accounts:

The annual accounts for the year ended 31.03.19 having been checked by the Internal Auditor Mr. A Whitley

Annual Governance statement, review effectiveness of internal control and prepare annual governance statement

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A1) Consider any findings by the members. – Each question was addressed, and discussed and reviewed. Internal control was deemed effective and no risks found.

A2) Approve annual governance statement by resolution – All agreed that the Governance statement could be approved. Mr. J Gibbons (Chair) signed and dated the Annual Return as did the RFO.

Annual Accounting statement

B1) Consider the accounting statement as a whole. – Discussed and reviewed

B2) Approve the accounting statement by resolution – All agreed the statement was correct and could be approved

B3) Sign and date the accounting statement once approved. - Mr. J Gibbons (Chair) signed and dated the Annual Return as did the RFO.

Total Income: £18241.76

Total Expenditure: £11968.85

Total Balances as at 31.03.19 £ 6272.91

VAT refund has been applied for £ 1487.94

Mr. Whitley the Parish Council Accountant has again waived his fee, and asked that the donation go to charity. The members agreed to donate £60 to a Cancer charity, Mr. Whitley will be informed of the decision.

9. Any Other Business:

There was none.

10. Close of Annual Meeting:

The meeting closed at 7.50 p.m.

Chair:

Date: